

## **Emergency Procedures**

Fire drill procedures will be conducted once a month and students all have a specific destination, in the court yard to line up, with their entire class.

Tornado drills will be done on a quarterly basis. Students will have this procedure done in the classroom.

Emergency evacuation procedure will be done by first assessing the situation then taking action:

1. Evacuation of school will be held in the same area as the fire drills and parent will be called immediately.
2. Lock down will be announced on the intercom and all teachers will lock all doors, turn off lights and students will sit on the floor.

## **Dress Code Policy**

To promote a positive and safe school atmosphere, students are expected to wear their uniforms everyday appropriately. The administration is the final authority in determining whether or not a student is appropriately dressed or groomed. Any type of clothing, accessories, hairstyles or grooming that might prove to be embarrassing to your child or distracting to others is discouraged. The following are prohibited:

- \*Clothes and or accessories depicting or encouraging use of illegal drugs, alcohol, or violence.
- \*Shoes with cleats or wheels.
- \*Baseball caps, visors, or any other hat worn outdoors (unless its hat day)

Violating the dress code will result in a call to parents or guardian to bring a change of clothes or a school t-shirt will be loaned to the student for the day. Repeated violations will results in progressive disciplinary actions. The dress code will also apply during special events, such as Halloween, Talent Show, and Spirit Week.